NBO GRANTS GRIEVANCE/ PROTEST PROCEDURES

Nebraska Broadband Office

July 2026

NEBRASKA
BROADBAND OFFICE

Applicability

These protest procedures set forth the process for an entity to protest the intent to award announced from any Request for Applications (RFA) issued by the Nebraska Broadband Office (NBO). This policy does not apply to any Request for Proposal, Invitations to Bid, or Requests for Qualifications issued by either NBO or the Department of Transportation. Grievances/protests may only be submitted by an entity that submitted a timely application in response to the RFA.

Procedures

Grievances/protests must be expressed in writing directed to:

Grants and Budget Director
Nebraska Broadband Office
1500 Nebraska Parkway
Lincoln, NE 68502
nbo.grants@nebraska.gov

The written grievance/protest shall:

(i) reference the RFA number;
(ii) include specific issues that are disputed; and
(iii) provide a point of contact and mailing address to which a response can be sent. All grievances/protests must be received within ten (10) business days after the posting of either the Intent to Subgrant or Intent to Grant in order to be considered a valid grievance/protest.

A response will be made in writing by the Grants and Budget Director or designee to the entity's point of contact provided in the grievance/protest, and generally within ten (10) business days after receipt of the grievance/protest.

If the response from the Grants & Budget Director or designee has not satisfied the grievance, the entity may make a written request for a meeting with the Operations Manager to:

Operations Manager
Nebraska Broadband Office
1500 Nebraska Parkway
Lincoln, NE 68502
nbo.grants@nebraska.gov

Such request shall

(i) reference the RFA number;
(ii) include specific issues disputed;
(iii) provide a point of contact and mailing address; and

(iv) must be received within ten (10) business days after the date of the Grants and Budget Director's response to be considered a valid meeting request.

A meeting will be scheduled with the entity, Operations Manager, and Grants and Budget Director or designees, for the entity to present issues.

A written final decision will be sent to the entity, generally within ten (10) business days after the meeting, unless additional time is necessary to fully examine the issues presented.

In rendering a decision, the Grants and Budget Director and Operations Manager may consult with other state staff, as deemed necessary.

The decision of the Operations Manager is final.

This policy is effective as of the date of signature, below.

Patrick Redmond, Deputy Director
Nebraska Broadband Office

7/31/26

Revision history

Date	*Summary of changes*
July 2024	Initial creation
July 2025	Clarified language, minor formatting
Jul 20226	Updated address, fixed typos, updated signatory