

## **Organizational Application Checklist**

### **Organizational Information, including but not limited to:**

- Unique Entity Identified (UEI) and registered name
- Contact information for person submitting OA – or whoever will respond during very brief curing window
- Average annual budget
- DPAs in which you are interested
- Type of service provider

### **Organizational Capacity, including but not limited to:**

- Licensing information
- Disclosure of investigations, indictments, judgments, litigation, termination for cause, failures to file documentation
- Policies and procedures
- Experience with federal and state funding

### **Attachments, including but not limited to:**

- Nebraska Secretary of State Certificate of Good Standing
- SAM.gov profile
- Certificate of Organization and any amendments
- Résumés for key personnel
- Audited financial statements – 2 years
- Single audit reports, if applicable
- MTTR and network availability statistics
- Cybersecurity plan
- Supply chain risk management plan
- Organizational charts